

NORTH CENTRAL RAILWAY

NCRBE-138/2023  
RBE No. 138/2023.

Headquarters Office  
Subedarganj, Prayagraj

No. 797-E/NCR/Policy/2023/Transfer (Induction)

Dated: .12.2023

All PHODs / CHODs, NCR HQ office, Prayagraj,  
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,  
CWM/JHS WS, CWM/ MLR WS, CWM/ RSK/STLI, CWM/CPOH Prayagraj,  
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, Dy.CPO/WS/JHS,  
SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,  
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, Dy.CE/ TMC Line JHANSI DyCE / CSP  
Prayagraj, Staff Officer/RPF/NCR/HQ/Prayagraj. Dy FA&CAO/G/NCR,  
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CETA / Kanpur,  
Principal- Supervisor Training Centre /Jhansi, Principal- Area Training Centre/Jhansi,  
Principal- Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic Training  
Centre, Loco/Jhansi, Principal- BTCC&W/Jhansi, Principal- BTC, Wagon Workshop/Jhansi,  
Principal- C&W training Centre/ Kanpur, Principal- Permanent Way Training Centre/JHS,  
Principal- Electric Training Centre/TRD/Jhansi.

**Sub:** Induction of Track Maintainers, Assistant Depot (Stores) & House  
Keeping Assistants into other departments.

**Ref:** Railway Board Letter No. E(NG)I-2020/CPF/2 dated 13.12.2023.

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Copy of Railway Board's letter No. E(NG)I-2020/CPF/2 dated 13.12.2023, is annexed  
herewith for further necessary action.

Policy Letter Circulated under NCRPS/NCRBE is also be available on website  
[www.ncr.indianrailways.gov.in](http://www.ncr.indianrailways.gov.in) (About us→Department→Personnel→NCR Policy Circulars).

**DA:** as above

Digitally Signed by  
Jitendra Singh (Jitendra Singh)  
Date: 15-12-2023 18:52:19  
Reason: Approved for General Manager/P

C/- Secretary to GM for kind information to General Manager.  
C/- Secretary to AGM for kind information to AGM.  
C/- All Personnel Officer in HQ.  
C/- All Recognized Union and Associations.  
C/- SWC for information in reference to SWC No. .... .

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Policy

RBE No. 138./2023

भारत सरकार/GOVERNMENT OF INDIA  
रेल मंत्रालय/MINISTRY OF RAILWAYS  
(रेलवे बोर्ड/RAILWAY BOARD)

Single Window Cell HQ  
SWC No. NCR/HQ  
Date 14/12/23  
901762

No. E(NG)I-2020/CFP/2

New Delhi, dated 13.12.2023

**The General Managers (P)**

All Zonal Railways & Production Units, etc.  
(As per standard list)

**Sub: Induction of Track Maintainers, Assistant Depot (Stores) & House Keeping Assistants into other departments.**

In terms of Para 179 (xiv) of IREM Vol.I, 10% of vacancies in workshops and in S&T, Electrical Engineering, Mechanical Engineering, Traffic & Commercial Department and Works side of Engineering Department in Divisions by transfer from amongst regular Track Maintainers, Assistant Depot (Stores) of the Stores Department and House Keeping Assistants of various departments with a minimum of 8 years service.

To regulate induction of Track maintainers and specified categories into other departments following guidelines are laid down for the purpose of Lateral Intake:

- Lateral intake is to be worked out at the time of indents placed for direct recruitment and accordingly indent to be suitably inflated for TM intake and the lateral intake is to be effected on receipt of the DR Level-1 panel.
- Track Maintainers in Level-2 may also be considered for the lateral intake, on reversion to Level-1.
- 10% Lateral intake in workshops shall be undertaken with the prior and personal approval of General Manager.
- Para 179 (xiv) shall not be applicable to Production Units and they may devise their own Lateral Intake policy of their own staff. In this regard, General Manager of PUs shall have full powers to decide the lateral transfer of staff within their jurisdiction.
- General Managers will have the full powers to adopt suitable procedure for implementation of the provisions of this paragraph as suited to the local conditions within the framework stipulated by Railway Board.

**Hindi version will follow.**

Please acknowledge receipt.

Encl: Nil.

Sanjay 13/12/23  
(Sanjay Kumar)  
Deputy Director Estt.(N)  
Railway Board  
Tele No. 23303658